

7

FIELD DAY DRAFT

LICENCE - CONDITIONS ONLY

Part 2

Name and (registered) address of holder of premises licence:

Name: Broadwick Venues Ltd

Address: Broadwick Venues Limited, 30 Leicester Square, London, WC2H 7LA

Registered number of holder (where applicable): 10884920

Name and (registered) address of second holder of premises licence (where applicable):

Name: Not applicable

Telephone number:

Address:

Name and address of designated premises supervisor (where the licence authorises the supply of alcohol):

Name: Simeon Aldred

Address: 75 Dovecote Lane, Beeston, NG19 1JG

Personal licence number and issuing authority of personal licence held by designated premises supervisor (where the licence authorises the supply of alcohol):

Personal Licence Number: BROX16/00521

Issuing Authority: Broxtowe Borough Council

Premises Licence was first granted on xxxxx.

Signed: 
 201914 May 2019

Date: 1 July 201916-May

for and on behalf of the
 London Borough of Enfield
 Licensing Unit, Civic Centre, Silver Street, Enfield EN1 3XH
 Telephone: 020 8379 3578



Annex 1 - Mandatory Conditions

The Mandatory Conditions are attached and form part of the Operating Schedule of your licence/certificate. You must ensure that the operation of the licensed premises complies with the attached Mandatory Conditions as

well as the Conditions in Annex 2 and Annex 3 (if applicable). Failure to do this can lead to prosecution or review of the licence.

Annex 2 - Conditions consistent with the Operating Schedule

There shall be no adult entertainment or services, activities or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Annex 3 - Conditions attached after a hearing by the Licensing Authority

1. SUBJECT TO CONDITIONS 6 AND 7 OF ANNEX 3 (BELOW), THIS This licence ONLY permits the two-day Field Day Festival ("the festival") in 2019 and 2020 with a capacity of 22,661 persons.

2. Subject to Condition 3, The festival is only permitted to take place on the following dates and hours:

- (a) 12:00 midday on Friday 7 June 2019 to 03:00 am on Saturday 8 June 2019
- (b) 12:00 midday on Saturday 8 June 2019 to 03:00 am on Sunday 9 June 2019
- (c) 12:00 midday on Friday 10 July 2020 to 03:00 am on Saturday 11 July 2020
- (d) 12:00 midday on Saturday 11 July 2020 to 03:00 am on Sunday 12 July 2020

3. The dates of the festival in 2020 may be altered but only with the written agreement of the licence holder, Tottenham Hotspur Football and Athletics Co Ltd, the Licensing aAuthority, London Borough of Haringey, and Metropolitan Police.

4. After 22:30 all licensable activities (save for late night refreshment) are restricted to inside the Drumsheds and not in any outside area.

5. The maximum total capacity of the Drumsheds must not exceed 7,000 persons after 22:30.

6. No Field Day Festival or other licensable activities may take place under this premises licence in 2021, or beyond, unless the licensing authority, the Metropolitan Police, Tottenham Hotspur Football and Athletics Co Ltd, and the London Borough of Haringey, all give written permission for the festival or any other licensable activities to take place.

7. If a festival does take place in 2021, or beyond, it may only operate to the hours and conditions authorised for the festival in 2019 and 2020.

8. Having regard to the current edition of the Purple Guide to Health, Safety and Welfare at Music and Other Events, the premises licence holder shall submit a completed Event Management Plan, bespoke to the event, to the Licensing Authority and the Responsible Authorities for consultation purposes. The Event Management plan must include but is not limited to the following;

- (a) A detailed layout plan showing positions of temporary structures such as stages, bars, food concessions, temporary toilet blocks and other infrastructure for the event Risk Assessment(s);
- (b) A comprehensive traffic management plan (TMP), including full details of ingress and egress management, parking restrictions and enforcement, taxi pick up and drop off positions;
- (c) Security/Crowd Management Plan;
- (d) Noise Management Plan;
- (e) Medical Plan;
- (f) Alcohol and Drugs Policy;
- (g) Youth and Vulnerable Persons Policy which will include:
- (h) Customer intoxication through drink and or drugs;
- (i) Ejection of vulnerable persons;
- (j) Refusal of entry to vulnerable persons;
- (k) The use of advertising materials directing customers who feel vulnerable to a member of staff.
- (l) Emergency plan;
- (m) An assessment of capacity;
- (n) An ingress and egress plan which must in particular contain provision to avoid festival-goers passing through residential streets in Haringey, including the Hale Village area;
- (o) A cleansing plan;
- (p) Any other associated/relevant documentation.

9. Requirements within the Event Management Plan (including all documentation produced in accordance with condition 8 above) will form additional conditions on this premises licence which will be observed and complied with at all times the licence is in force.

10. All documentation, monitoring procedures, registers and records required by the conditions of this licence must be kept for one year and be made available at the premises upon request by any of the Responsible Authorities.

11. All staff will be given training in relation to the Licensing Act 2003 and the following specific areas: Licensing Act 2003 objectives and awareness, management systems and processes to enforce the premises licence conditions, Challenge 25 and the responsible retail of alcohol, warning and eviction (guidelines and procedures), conflict management and maintaining all required records and registers.

12. Clearly legible signage shall be prominently displayed where it can easily be seen and read by customers at all exits / entrances at the premises requesting that customers leave the premises in a quiet and orderly manner with respect for local residents.

13. A register will be maintained at the main entrance to the premises showing the names, addresses and up to date contact details including mobile phone contact numbers for the Licensee and other members of the management team who are on duty.

14. No alcohol will be brought in to the premises by any customers at any time.

15. There will be an appropriate provision of security and stewards based on a risk assessment which will be formulated following consultation with the responsible authorities.

16. SIA security staff and/or stewards shall be briefed to monitor and remind patrons where necessary to leave the site quietly.

17. The incident and event log shall be kept on the premises and completed on each occasion an incident or event as listed in a-g below occurs:

- (a) All crimes reported to the site;
- (b) All ejections of patrons;
- (c) Any complaints received;
- (d) Any incidents of disorder;
- (e) Any faults in the CCTV system;
- (f) Any visit by a relevant authority or emergency service;
- (g) Any other incident or event that impacts upon the promotion of the Licensing Objectives within the Licensing Act 2003.

18. The incident book / incident recording system shall record the time, date, location and description of each incident, the printed and signed name of the person reporting the incident and any action taken in respect of the incident.

19. A record shall be kept of all staff authorised to sell alcohol; this staff record is to contain their full name.

20. A digital CCTV system must be installed in the premises complying with the following criteria:

- a) Cameras must be sited to observe the entry gates and exit doors both inside and outside, the alcohol displays and floor areas.
- b) Cameras on the entrances must be capable of capturing full frame shots of the heads and shoulders of all people entering the premises i.e. for identification.
- c) Cameras must:
 - (i) be capable of visually confirming the nature of the crime committed;
 - (ii) provide a linked record of the date, time and place of any image;
 - (iii) provide good quality colour images during opening times;
 - (iv) operate under existing light levels within and outside the premises.
- d) The recording device must be located in a secure area or locked cabinet.
- e) The system must have a monitor to review images and recorded picture quality.
- f) The system must be regularly maintained to ensure continuous quality of image capture and retention.
- g) There must be signage displayed in the customer area to advise that CCTV is in operation.
- h) Digital images must be kept for 31 days.
- i) Police will have access to images at any reasonable time.
- j) The equipment must have a suitable export method, e.g. CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy. If this format is non-

standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police or authorised officer of the Council on a standard computer. Copies must be made available to the Police or an authorised officer of the Council on request.

- k) A responsible and identified individual must be at the premises while licensable activities are taking place who is able to operate the CCTV system, and playback and download footage immediately upon the request of police and authorised officers of the Council.

21. A last entry policy will be in place stopping guests from entering the site past 20:00.

22. The sale of alcohol will cease 30 minutes prior to the end of regulated entertainment.

23. A personal licence holder shall be present on the premises and supervise the sale of alcohol, throughout the permitted hours for the sale of alcohol.

24. There must be a Traffic Order in place which will detail the required restrictions and timings for the closure of Watermead Way for the egress of the event. This must be agreed by MPS, LB Haringey, London Borough of Enfield, TFL (as traffic authority and for Underground and Buses) and GTR.

25. Sufficient barriers must be provided in order to facilitate a safe queuing environment and deliver patrons to the stations at a rate that the stations can deal with.

26. The full cost of the TMP, including the TMO, staffing and barrier costs shall be met by the organiser/promoter.

27. Implementation, management and enforcement of the TMP and TMO must be by adequately trained stewards.

28. In the event of an emergency, music will cease, and safety announcements will be relayed to attendees ~~to~~ and a suitable non-powered back-up system will be in place.

29. A telephone number and/or email address should be made available on relevant websites for any noise complaints. Any noise complaints should be logged and investigated with records of the details available to view by the Local Authority. Should any noise complaints be received, and if noise levels are above those specified in the licence conditions, action should be taken to reduce the levels at the noise source.

30. Signs shall be prominently displayed on the exit doors advising customers that the premises are in a Public Space Protection Order Area (or similar) and that alcohol should not be taken off the premises and consumed in the street. These notices shall be positioned at eye level and in a location where they can be read by those leaving the premises.

31. Any amplified sound arising from the Drumsheds and the Field shall not exceed 75dB LAeq 15 min and 90dB LCeq 15 min measured 1 metre from the boundary of any residential property between the hours of 09:00 – 23:00 and shall not exceed 45dB LAeq 15 min and 65dB LCeq 15 min measured 1 metre from the boundary of any residential property between the hours of 23:00 – 09:00.

32. Sufficient and appropriately briefed and trained staff must be deployed to manage queues at all transport hubs significantly affected by the event. The locations and timings of these deployments shall be formulated in consultation with the responsible authorities.

33. Information provided to residents and businesses 2 weeks prior to the event must include a synopsis of information about the event including dates and times based upon the Premises Licence conditions. Information shall include how it is intended residents will be protected from excessive noise and details of a dedicated and live complaints telephone line, relevant traffic management information that could affect business, road closure etc. The Haringey Licensing team will provide/agree a list of roads within a reasonable distance from the event space specifying the required distribution list.

34. A draft of the letter to residents and businesses must be provided to the licensing authority no later than 4 weeks prior to the event unless such shorter period is agreed.

35. A Challenge 25 scheme shall be maintained at the premises requiring that staff selling alcohol request that any customer who looks under 25 years old, and who is attempting to purchase alcohol, provides valid photographic identification proving that the customer is at least 18 years old.

36. Clearly legible signs shall be prominently displayed to the effect that a challenge 25 policy is in operation at the premises, that customers may be asked to provide proof of age and stating what the acceptable forms of proof of age are.

37. A record of refused sales shall be kept on the premises and completed when necessary.

38. All training relating to the sale of alcohol and the times and conditions of the premises licence shall be documented and records kept at the premises

Informative:

If earlier dates for 2020 become available, Tottenham Hotspur Football and Athletics Co Ltd, acting in good faith, will notify the premises licence holder.

Annex 4 – Plans

